



Labyrinth, Inc.

REQUIRED NOTICES OF FINANCIAL STATEMENT AVAILABILITY

Many state solicitation laws require the “disclosure” of information about the soliciting nonprofit. The required information may include name, address and telephone number of the organization, a description of the charitable purpose or program, or whether the solicited gift (or a portion of it) may be deducted as a charitable contribution.

This collection of required “disclosures” is, for the most part, satisfied in the normal course of creating any fundraising mail piece (and adhering to IRS rules). However, a number of states have an additional requirement that prospective donors be provided with information on how they may obtain a copy of the financial filings you made to state officials. These state-mandated required disclosures are listed and modeled on page 2.

A few oddities and special display requirements are listed below:

Colorado states that every charitable organization must include a statement that Colorado residents may obtain copies of registration and financial documents from the office of the Secretary of State, with a current telephone number and web site address.

Florida and New Jersey state that their notice must contain their exact wording (IN CAPITAL LETTERS). Florida must include the charity’s registration number.

Georgia requires where to obtain a “full and fair” description of charitable program.

Maryland requires that the words "For the cost of postage and copies" be inserted in the paragraph concerning the availability of the financial statement from the Secretary of State.

Michigan does not require a disclosure statement, but encourages the inclusion of the registration number.

Mississippi, Pennsylvania and West Virginia have notices which the charity "shall conspicuously state verbatim".

Nevada requires the state the nonprofit was formed.

New York requires a statement of where to obtain a copy of charity’s annual report and must be placed conspicuously with a print no smaller than 10 point bold face type.

North Carolina The required verbatim statement should be "made conspicuous by use of one or more of the following: underlining, a border, or bold type." Their notice must be in a minimum of 9 point type. The model on page 2 shows the border.

Virginia requires by law from Professional Solicitors, but is requesting all nonprofits include a disclosure stating that financial statements for the last fiscal year are available from the State Office of Consumer Affairs.

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We Help You Through the Maze of State Registrations

If you are registered and soliciting nationwide, the following model should be a sufficient guide to the required disclosure notices. If you have any questions, please call Bob Urich at (760) 931-2620.

A copy of the latest Financial Report and Registration filed by this organization may be obtained by contacting us at: (YOUR ORGANIZATION'S ADDRESS, YOUR TELEPHONE NUMBER) or for residents of the following states, as stated below:

Colorado: Secretary of State (303)894-2680 , www.sos.state.co.us/ Registration # _____

Florida: A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE, WITHIN THE STATE, 1-800-HELP-FLA. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE. REG #

Georgia: A full and fair description of our programs and our financial statement summary is available upon request at the office and phone number indicated above.

Maryland: For the cost of postage and copying, from the Secretary of State.

Mississippi: The official registration and financial information of (name of Charity) may be obtained from the Mississippi Secretary of State's office by calling 1-888-236-6167.

Nevada: The state of incorporation of (name of Charity) is _____.

New Jersey: INFORMATION FILED WITH THE ATTORNEY GENERAL CONCERNING THIS CHARITABLE SOLICITATION AND THE PERCENTAGE OF CONTRIBUTIONS RECEIVED BY THE CHARITY DURING THE LAST REPORTING PERIOD THAT WERE DEDICATED TO THE CHARITABLE PURPOSE MAY BE OBTAINED FROM THE ATTORNEY GENERAL OF THE STATE OF NEW JERSEY BY CALLING (973)504-6215 AND IS AVAILABLE ON THE INTERNET AT: www.njconsumeraffairs.gov/ocp.htm#charity.

New York: **Upon request, Attorney General Charities Bureau, 120 Broadway, New York, NY 10271.**

North Carolina: Financial information about this organization and a copy of its license are available from the State Solicitation Licensing Branch at 1-888-830-4989. This is not an endorsement by the state.

Pennsylvania: The official registration and financial information of (charity's name) may be obtained from the Pennsylvania Department of State by calling toll-free, within Pennsylvania, 1-800-732-0999.

Virginia: State Office of Consumer Affairs, PO Box 1163, Richmond, VA 23218.

Washington: Charities Division, Office of the Secretary of State, State of Washington, Olympia, WA 98504-0422, 1-800-332-4483

West Virginia: West Virginia residents may obtain a summary of the registration and financial documents from the Secretary of State, State Capitol, Charleston, WV 25305

REGISTRATION WITH A STATE AGENCY DOES NOT CONSTITUTE OR IMPLY ENDORSEMENT, APPROVAL OR RECOMMENDATION BY THAT STATE.